

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: marketlavpc@gmail.com

VAT Registration Number: 296 9715 35

Meeting of the Old School Committee to be held on

Thursday 3rd January 2019, at 7.15pm in the Old School, Market Lavington

Carol Hackett

Carol Hackett - Parish Clerk

	AGENDA ITEM
18/19-244	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
18/19-245	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
18/19-246	Minutes of Council Committee meeting To confirm and sign as a correct record the minutes of the Old School Committee meeting held on the 10th December 2018 (<i>copy attached</i>)
18/19-247	Adjournment for Public Discussion (maximum of 5 minutes) Opportunity for members of the public to speak on matters contained in this agenda
18/19-248	Update on actions agreed at previous two meetings a) Window Blinds – Consider quotes received by Clerk, and then discuss other options b) Acoustic panels – Consider information and quotes received c) New external signage – Consider quote obtained by Cllr Davis and update regarding condition of existing wooden signage d) CCTV cameras / alarm system – Consider quotes received by Cllr Myhill e) Old School Cleaner contracted hours – Update from Clerk
18/19-249	Old School Restoration Project a) Window repairs and secondary glazing – Update b) Snagging / other outstanding issues – Update
18/18-250	Re-opening Launch Event Update and finalise arrangements (<i>updated event planning sheet attached</i>)
18/19-251	Old School General Matters a) Consider purchase of additional door keys b) Donation received – Consider proposals for use of the money c) Fire Risk Assessment – Review (<i>copy attached</i>) d) General Old School Risk Assessment – Review (<i>copy attached – annotated with suggested amendments</i>) e) Consider any maintenance matters that need to be dealt with f) Other Old School business - Opportunity for individual Councillors / Non-Councillors / Clerk to bring any matter not on the agenda to the Committees attention – for information
18/19-252	Date of next Meeting Agree
18/19-253	Closure of meeting